



DALLAS HISTORICAL SOCIETY
 PO Box 150038
 Dallas, TX 75315-0038

Phone: (214) 421-4500 ext. 101
 Fax: (214) 421-7500
 Email: volunteer@dallashistory.org

2019 Volunteer Application

Name: _____ Home Phone: _____

Address: _____ Cell Phone: _____

City: _____ ST: _____ Zip: _____

Email: _____ Are you over 18? (Y / N) U.S. Citizen? (Y / N)

Occupation: _____ Employer: _____

Length of Time at Current Job: _____ Address: _____

May we contact Current Employer? (Y / N) City: _____ ST: _____ Zip: _____

Education (check one): K-12 Undergraduate Degree Graduate Degree PHD

University attend(ed/ing): _____ Major(s): _____

Expected Graduation Date: _____ Is volunteering a school requirement? (Y / N)

Previous volunteer experience (list organization(s) and position(s)) _____

Please list any special education, training, skills (including computer), and interests: _____

Language(s) spoken: _____

What inspired your desire to volunteer for the Dallas Historical Society? _____

<p>For internal use only Background check: _____ Log: <input type="checkbox"/> Database: <input type="checkbox"/> Email list: <input type="checkbox"/></p>

What are you interested in doing at the Dallas Historical Society? (check all that apply)

State Fair & Events Archives General Office Help Children's Programs

Are you available to volunteer throughout the year? _____

What days/times are you available to volunteer? _____

Is there any health reason (physical or emotional) which might limit your ability to volunteer? (Y / N)

If yes, please explain: _____

How did you hear about us? _____

Email Preferences

We like to keep volunteers informed of important news, schedules, and volunteer opportunities by email, however will not send you any email you prefer not to receive. Use the checkboxes below to select the kinds of email you would like to receive from us.

What kinds of email would you like to receive?

Electronic newsletters Recruitment appeals

Photo Consent

I, the applicant named above, hereby grant the Dallas Historical Society permission to take, or have taken, still and moving photographs and films, including television pictures, of the person named above, and consent and authorize the Dallas Historical Society, its advertising agencies and news media, to use and reproduce such photographs, films or pictures, and to circulate and publicize the same by all means, including newspapers, television media, brochures, website, pamphlets, instructional materials and books.

Photo Consent: Yes No

Emergency Contact Information (minimum 1 contact):	
Name: _____	Cell Phone Number: _____
Email address: _____	Work Phone Number: _____
Relationship: _____	How long have you known this person? _____
Name: _____	Cell Phone Number: _____
Email address: _____	Work Phone Number: _____
Relationship: _____	How long have you known this person? _____

Have you ever been arrested or convicted of any criminal offense? (Y / N) (Exclude minor traffic violations)

If YES, please clearly explain: _____

Dallas Historical Society

Policy Statement 2019

The Dallas Historical Society wants all (Guests, Visitors and Patrons) who visit and attend events, exhibits and displays to have a pleasant and rewarding experience. We need volunteers to help make this possible. Thank you for your interest in volunteering with the Dallas Historical Society. For that reason please read carefully the following statement.

The Dallas Historical Society will maintain a drug and alcohol free workplace. This policy applies to all who represent the Dallas Historical Society. The manufacture, distribution, dispensation, possession, or use of controlled substances and inhalants while representing the Dallas Historical Society is prohibited.

The Dallas Historical Society is committed to providing an environment free of unlawful harassment. Examples of such behavior include, but are not limited to:

- a) Verbal conduct not conducive to a safe and worry free environment
- b) Visual conduct such that is derogatory and/or sexually-oriented
- c) Physical conduct that is threatening or demanding,
- d) Retaliation for having reported such offense

If you believe you have been subjected to any form of discrimination or harassment, then report it immediately to your supervisor and the Dallas Historical Society will investigate immediately and take corrective action. All complaints will be taken seriously by the Dallas Historical Society. Violators of this policy will be subject to immediate dismissal.

Any volunteer with the Dallas Historical Society gives permission to the Dallas Historical Society to obtain information regarding a criminal background check. It is understood that any obtained information will be used to determine eligibility to volunteer for the Dallas Historical Society. It is also understood that such a background check may be performed at any time a volunteer is representing the Dallas Historical Society.

It is understood that at any time any volunteer may be asked not to return as a volunteer. The volunteer agrees to remise, release, and forever discharge and agree to indemnify and hold the Dallas Historical Society, officers, employees and agents harmless from and against any and all causes of actions, suits, liabilities, costs, debts, and sums of money, claims and demands whatsoever, and any and all related attorneys' fees, court costs, and other expenses resulting from a disagreement about volunteer status or eligibility at the Dallas Historical Society. It is also understood that this agreement does not constitute an employment agreement with obligations by either party. It is understood that completion of this form does not guarantee status as a Dallas Historical Society Volunteer.

I have read the above statements and agree and accept the same as a condition of volunteering with the Dallas Historical Society.

Signature (required)

Date