



DALLAS HISTORICAL SOCIETY

"Remembering Dallas' past builds her future."

***Four Exhibits
Will be presented by
The Dallas Historical Society
September 29, 2017-October 22, 2017***

The State Fair of Texas® and the Dallas Historical Society are proud to present four different exhibits for the State Fair this year. The central exhibit will be *Texas in the First World War*. This exhibit will include several artifacts from World War I including a 1917 U.S. motorcycle with sidecar and a World War I era military ambulance. Other displays will include uniforms and other historical artifacts representing both the Allied and the Central Powers. In addition to the central exhibit, there will be a *100th Anniversary Mobile Museum* with some hands on elements relating to World War I. This will allow patrons an up close and personal experience with artifacts. *Drawing Power: The Editorial Art of John Knott* is an exhibit of some of John Knott's drawings. Mr. Knott was a political cartoonist who worked for the *Dallas Morning News* beginning in 1905. By 1912, his work was displayed on the front page of the newspaper and he later became a revered political cartoonist winning many awards during his long career. *Citizens at Last: The Woman Suffrage Movement in Texas* is another traveling exhibit that will be displayed during the State Fair of Texas. This exhibit will be supplemented with some of the museums artifacts relating to the women's suffrage movement.

We would love to have you volunteer with the Dallas Historical Society this year at the State Fair of Texas® 2017 and as always we will need a lot of volunteer help this year. Please feel free to pass along this information to family, friends, coworkers and colleagues!

This year's volunteer orientation is scheduled for **Saturday, September 16th from 10am-12noon** in the auditorium of the Hall of State at Fair Park. Orientation will cover volunteer responsibilities and procedures, give an overview of the exhibition, and ticket/pass pickup.

Volunteer shifts are from: **10:00am-1:00pm; 1:00pm-4:00pm; 4:00pm-7:00pm** each day of the State Fair from Friday September 29th until Sunday October 22nd. We ask that you sign up for a minimum of three (3) shifts. ***We particularly need help in the afternoon and evenings, so I ask you to please consider volunteering for an afternoon or evening shift.***

So what is the next step?

Please fax (214-421-7500) or mail the following to the Dallas Historical Society:

- Your completed application (only if you are new or if your information has changed)
- VeriFYI Background form (only if you are new)
- Sign-up sheet indicating what days/times you are going to work during the fair.
- A signed DHS Policy Statement

*If you have previously filled out a volunteer application or VeriFYI form there is no need to submit a new one **unless your information has changed.***

Forms can be mailed to the following address:

Dallas Historical Society
ATTN: Nora Ochoa
PO Box 150038
Dallas, Texas 75315-0038

Dates to Remember

- Saturday September 16th 10:00am-12:00pm Volunteer Orientation (Auditorium)
- Wednesday September 27th Volunteer Exhibit Preview Night 6:00pm (Hall of State)
- September 29th-October 22nd State Fair of Texas

If you have any questions, or would like more information, please do not hesitate to contact me at 214-421-4500 ext. 110 or at info@dallashistory.org.

We look forward to seeing you this year and to having a great time!

Sincerely,

Dallas Historical Society

P.O. Box 150038
Dallas, TX 75315-0038
www.dallashistory.org
phone: 214-421-4500 ext. 110
fax: 214-421-7500

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DALLAS HISTORICAL SOCIETY

PO Box 150038
Dallas, TX 75315-0038

Phone: (214) 421-4500 ext. 110
Fax: (214) 421-7500
Email: info@dallashistory.org

Volunteer Application

Name: _____ Home Phone: _____

Address: _____ Work Phone: _____

City: _____ ST: _____ Zip: _____

Email: _____ Are you over 18? (Y/N) U.S. Citizen? (Y / N)

Any Special Needs: _____

Occupation: _____ Employer: _____

Length of Time at Current Job: _____ Address: _____

May we contact Current Employer? (Y / N) City: _____ ST: _____ Zip: _____

Previous volunteer experience (list organization(s)) _____

What is attractive to you about volunteering for the Dallas Historical Society at the Hall of State? _____

Are you available to volunteer throughout the year? _____

If yes, what day(s)? (M T W Th F Sa Su) Mornings ___ Afternoon ___ Evenings ___

PERSONAL REFERENCES and/or Emergency Contact Information:

Name: _____ Add: _____ City _____ Zip _____

Telephone # _____ Email Address: _____

How long have you known this person? _____ May we contact them in an Emergency? (Y / N)

Name: _____ Add: _____ City _____ Zip _____

Telephone # _____ Email Address: _____

How long have you known this person? _____ May we contact them in an Emergency? (Y / N)

Name: _____ Add: _____ City _____ Zip _____

Telephone # _____ Email Address: _____

How long have you known this person? _____ May we contact them in an Emergency? (Y / N)

Have you ever been arrested or convicted of any criminal offense? (Y / N) (Exclude minor traffic violations)

If YES, please clearly explain: _____

(DL#) _____

Dallas Historical Society

Policy Statement

The Dallas Historical Society wants all (Guests, Visitors, and Patrons) who visit and attend events, exhibits and displays to have a pleasant and rewarding experience. We need volunteers to help make this possible. Thank you for your interest in volunteering with the Dallas Historical Society. For that reason please read carefully the following statement.

The Dallas Historical Society will maintain a drug and alcohol free workplace. This policy applies to all who represent the Dallas Historical Society. The manufacture, distribution, dispensation, possession, or use of controlled substances and inhalants while representing the Dallas Historical Society is prohibited.

The Dallas Historical Society is committed to providing an environment free of unlawful harassment. Examples of such behavior include, but are not limited to:

- a) Verbal conduct not conducive to a safe and worry free environment
- b) Visual conduct such that is derogatory and/or sexually-oriented
- c) Physical conduct that is threatening or demanding,
- d) Retaliation for having reported such offense

If you believe you have been subjected to any form of discrimination or harassment, then report it immediately to your supervisor and the Dallas Historical Society will investigate immediately and take corrective action. All complaints will be taken seriously by the Dallas Historical Society. Violators of this policy will be subject to immediate dismissal.

Any volunteer with the Dallas Historical Society gives permission to the Dallas Historical Society to obtain information regarding a criminal background check. It is understood that any obtained information will be used to determine eligibility to volunteer for the Dallas Historical Society. It is also understood that such a background check may be performed at any time a volunteer is representing the Dallas Historical Society.

It is understood that at any time any volunteer may be asked not to return as a volunteer. The volunteer agrees to remise, release, and forever discharge and agree to indemnify and hold the Dallas Historical Society, officers, employees and agents harmless from and against any and all causes of actions, suits, liabilities, costs, debts, and sums of money, claims and demands whatsoever, and any and all related attorneys' fees, court costs, and other expenses resulting from a disagreement about volunteer status or eligibility at the Dallas Historical Society. It is also understood that this agreement does not constitute an employment agreement with obligations by either party. It is understood that completion of this form does not guarantee status as a Dallas Historical Society Volunteer.

I have read the above statements and agree and accept the same as a condition of volunteering with the Dallas Historical Society.

Signature (required)

DHS

Date

Volunteer Form, updated 3/25/2013 SMD



Background Verification Release Form

AGENCY INFORMATION

Date	Agency Name The Dallas Historical Society		
Contact Name C. Dealey Campbell			
Agency's Main Phone Number (214) 421-4500		Agency's Fax Number (214) 421-7500	

APPLICANT INFORMATION:

Applicant Full Name (Last, First, MI)		Maiden or Other Name(s) Used		
Current Address				
City		State	Zip Code	County
Social Security Number	Date of Birth	Driver's License Number		State Issued
Position Applied For				
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Race <input type="checkbox"/> African American <input type="checkbox"/> American Indian <input type="checkbox"/> Anglo <input type="checkbox"/> Asian <input type="checkbox"/> Hispanic <input type="checkbox"/> Other		

I hereby authorize VERIFIYI and or its Service Provider to request and receive any and all background information about or concerning me, including but not limited to my Criminal History, Social Security Number Trace including a consumer report under the Fair Credit Reporting Act, 15 U.S.C 1681, Driving Record, Employment History, Military Background, Civil Listings, Educational Background, Professional License from any Individual, Corporation, Partnership, Law Enforcement Agency, and other entities including my Present and Past Employers.

The criminal history, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudications and delinquent conduct as committed as a juvenile. I understand that this information will be used, in part, to determine my eligibility for an employment/volunteer position with this organization. I also understand that as long as I remain an employee or volunteer here, the criminal history check may be repeated at any time. I understand that I will have an opportunity to review the criminal history as received by client/agency and a procedure is available for clarification, if I dispute the record as received. I also understand that the criminal history could contain information presumed to be expunged.

I further release and discharge VERIFIYI and their Service Provider and all of their Subsidiaries, Affiliates, Officers, Employees, Contract Personnel, or Associates, from any and all claims and liability arising out of any request for information or records pursuant to this authorization, procurement of an investigative consumer report and understand that it may contain information about my character, general reputation, personal characteristics, and mode of living, whichever are applicable.

I understand that I have the right to make written request within a reasonable period of time to VeriFYI for additional information concerning the nature and scope of the investigation. I acknowledge that I have voluntarily provided the above information for employment/volunteer purposes, and I have carefully read and understand this authorization.

Applicant's Signature

Date

Applicant's Printed Name

Parent/Guardian's Signature
(if under 18 years of age)

State Fair Volunteer Sign-Up

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Volunteer Name: _____ <i>Please <u>check</u> the times you would like to work and I will schedule you for <u>all times</u> you select.</i> We particularly need help in the afternoon and evenings, so I ask you to please consider volunteering for an afternoon or evening shift.					Sept. 29 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm State Fair Opens →	Sept. 30 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm
Oct. 1 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 2 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 3 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 4 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 5 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 6 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 7 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm
Oct. 8 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 9 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 10 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 11 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 12 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 13 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 14 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm
Oct. 15 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 16 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 17 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 18 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 19 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm	Oct. 20 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm Closing weekend →	Oct. 21 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm
Oct. 22 <input type="checkbox"/> 10am-1pm <input type="checkbox"/> 1pm-4pm <input type="checkbox"/> 4pm-7pm Fair Final Day!	Reminders: <ul style="list-style-type: none"> Volunteer orientation is Saturday September 16th at 10:00 am in the lecture hall of the Hall of State. The more the merrier- invite your friends, family, colleagues to volunteer with the Dallas Historical Society! 					

2017